

## FSC®-CW Due Diligence System (DDS) Public Summary

### Scope

Meadow Lake Mechanical pulp's due diligence system (DDS) is designed to demonstrate conformance to the Forest Stewardship Council's (FSC) *Requirements for Sourcing FSC Controlled Wood* and is certified to the following sustainable forestry standards: *FSC Chain of Custody (FSC-STD-40-004 V-3.0)* and *FSC Controlled Wood (FSC-STD-40-005 V-3.1)*.

### Certificate code:

- CoC: KF-CoC-001010
- CW:KF-CW-001010

### FSC® Product Groups

Meadow Lake Mechanical Pulp manufactures chlorine-free, high-yield, bleached hardwood pulp, mixed hardwood/softwood pulp, and softwood pulp through a zero-liquid effluent process.

- P1.1.2/mechanical, bleached-refiner pulp

### Species and Sources

Meadow Lake Mechanical Pulp's FSC® product group uses the following species:

Input Type	Species
<b>Hardwood (Round wood)</b>	<ol style="list-style-type: none"> <li>1. Trembling Aspen (<i>Populus tremuloides</i>)</li> <li>2. *White Birch (<i>Betula papyrifera</i>)</li> <li>3. Balsam Poplar (<i>Populus balsamifera</i>)</li> </ol>
<b>Softwood (Round wood and Chips)</b>	<ol style="list-style-type: none"> <li>1. White spruce (<i>Picea glauca</i>)</li> <li>2. Jack Pine (<i>Pinus banksiana</i>)</li> <li>3. Black Spruce (<i>Picea mariana</i>)</li> <li>4. Balsam Fir (<i>Abies balsamea</i>)</li> <li>5. *Tamarack (<i>Larix laricina</i>)</li> </ol>
Species not part of normal deliveries – special delivery only. All Product Group information will be made publically available upon request.	

None of the materials procured by MLMP are listed in Appendices 1, 2, or 3 of the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES). MLMP does not use or include any reclaimed materials in any of its product groups or product types. All species are abundant in the fibre supply area and are commercially harvested.

### Chain of Custody System

MLMP's FSC chain of custody systems monitor activities and processes to assess risk of material being mixed with unacceptable sources. The chain of custody includes tracking from harvest block and transportation, to processing and storage, to the customer. All products can be tracked back to their source through transportation documents which identify each forest management unit.

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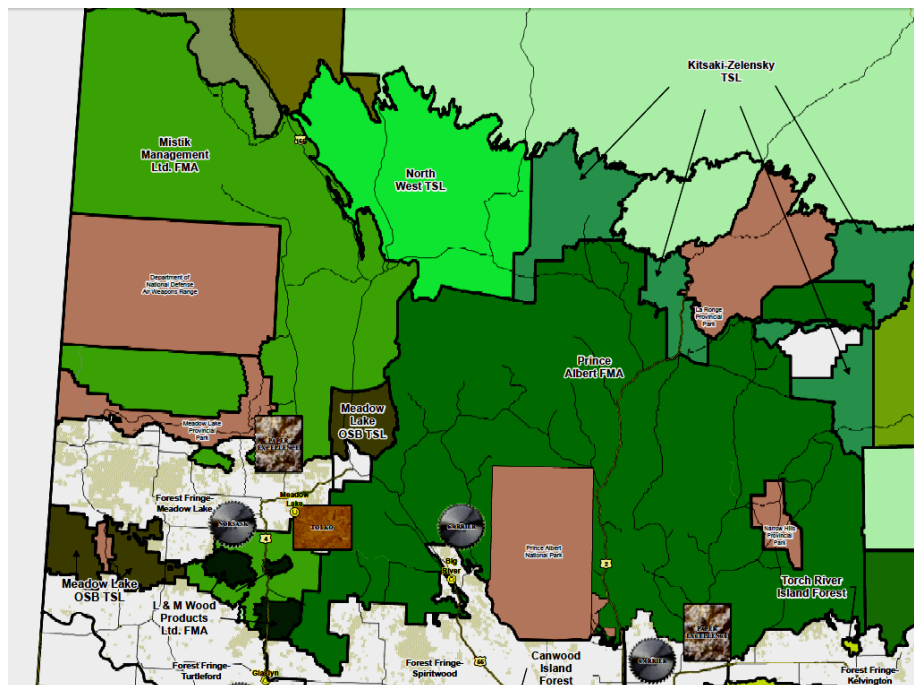
**Supply Area**

The MLMP fibre area includes wood procured from the Mistik Management Forest Management Area (FMA), the L&M Forest Management Area(FMA), the Prince Albert Forest Management Area (PAFMA), the Northwest Term Supply License (NWTSL), the Meadow Lake OSB TSL and private wood purchases as facilitated by our suppliers.

The MLMP due diligence system (DDS) assesses only the softwood residual chips procured by MLMP, while Mistik Management Ltd maintains a DDS for all hardwood and softwood round wood provided to MLMP.

Sakaw Askiy Management Inc. is a partnership of five forestry companies and two First Nations groups who administer the license for the Prince Albert Forest Management Area (PA FMA). Carrier Forest Products(CFP) was assigned the Northwest TSL on November 1,2014 .They procure softwood from Meadow Lake OSB TSL and are working with Government of Saskatchewan for wood procurement inside Meadow Lake Provincial Park.

Figure 2 outlines Saskatchewan’s commercial forest zone in Northwest-Central fibre supply area as allocated by the Government of Saskatchewan. The Mistik Management FMA, L&M FMA, Prince Albert FMA and North West TSL, Meadow Lake OSB TSL and Meadow Lake Provincial Park are shown in figure 2. Private procurement occurs outside of these areas through our suppliers. For all fibre procured outside FMA and TSL, suppliers conduct their own risk assessments. These assessments are made

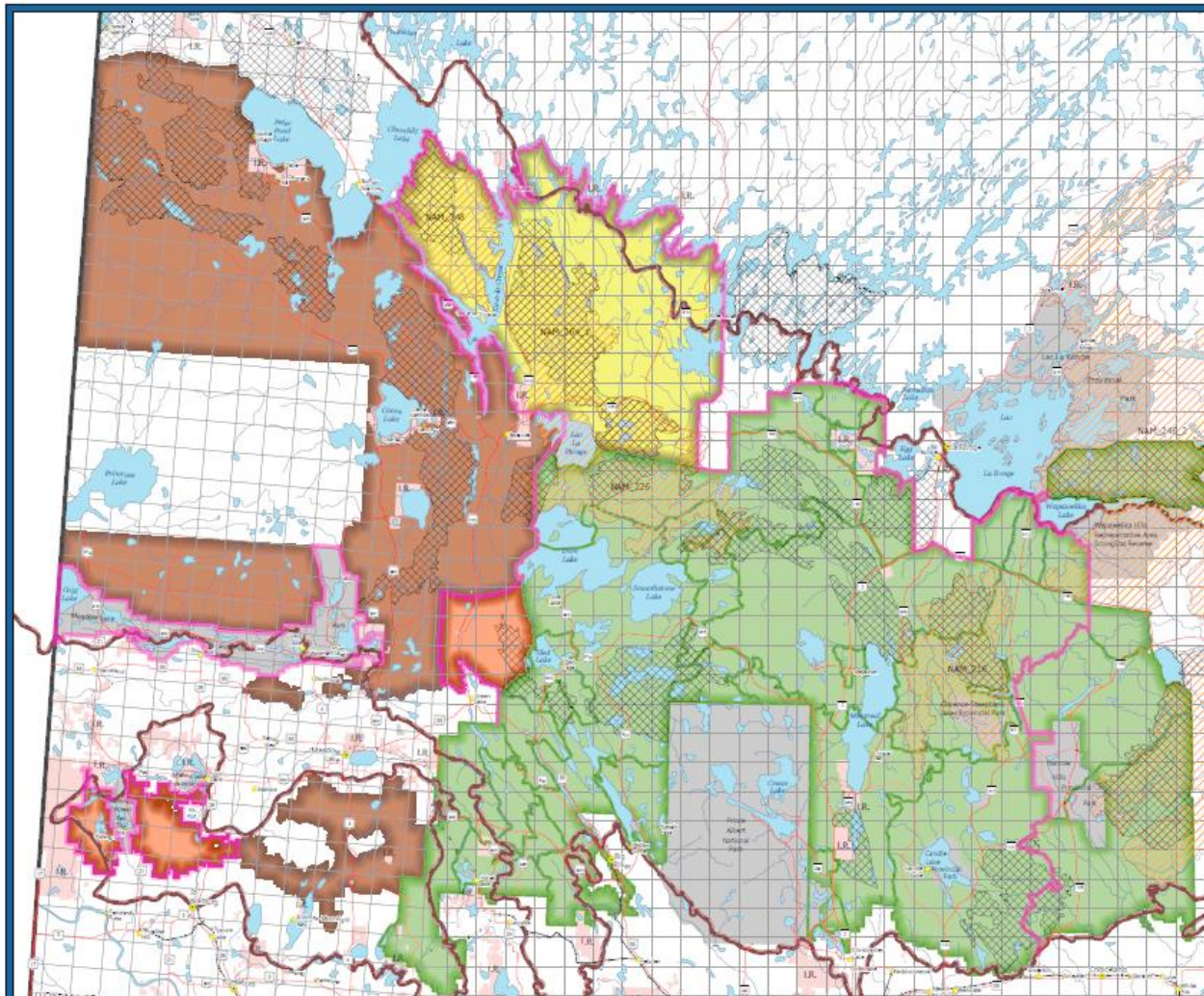


**Figure 2 - Forest Management Area (FMA) procurement**

available to MLMP.

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MLMP's FSC controlled wood area and DDS covers the PAFMA, NWTSL, Meadow Lake OSB TSL and private wood. In figure 3, MLMP's controlled wood area is highlighted in pink and dotted green on south side of PAFMA. Intact forest landscape identified as specified risk by FSC Canada National Risk Assessment (NRA) are shown in orange diagonal line in the MLMP's FSC controlled wood area. High value habitat areas as per Government of Saskatchewan's range plan are shown in black cross hatch line in the MLMP's entire fibre supply area. It is important to note that the MLMP controlled wood area largely overlaps the Mistik Controlled Wood area. The Mistik Management due diligence system and FSC controlled wood certification documentation can be viewed at <https://www.mistik.ca/forest-management/forest-certification/fsc-controlled-wood/> and <https://info.fsc.org/certificate.php> by searching Mistik Management Ltd under the certificate search tab.



**Figure 3 - The MLMP Controlled wood area highlighted in pink and dotted green south side of PAFMA**  
Intact Forest landscape- orange diagonal line  
Woodland Caribou- black cross hatch line



### **Risk Assessment & Control Measures**

The updated version of FSC Canada National Risk Assessment (NRA) was approved on November 5, 2019 and available at <https://fsc.org/en/document-centre/documents/resource/344>.

### **Risk Mitigation under section 4.12 of the Controlled Wood Standard**

Table#1 outlined control measures selected by Meadow Lake Mechanical Pulp for NRA specified risk indicators.

**Table #1: Specified Risk and Control Measures**

<b>Controlled Wood Indicator</b>	<b>Selected Control Measure(s)</b>
2.3 The rights of Indigenous and Traditional Peoples are upheld	5
<p><b>Control Measure #5 (Recommended)</b> A dispute resolution process is established specifically to address issues arising from violations of the right of Indigenous People related to forest management activities. The dispute resolution process is implemented in the event a dispute of substantial magnitude arises with the supply area.</p> <p>*Primary producer: An entity that receives materials (round wood or chips) directly from the forest of origin.</p>	
3.1 HCV 1: Species Diversity	8
<p><b>Control Measure #8 (Mandatory)</b> Evidence demonstrates that the forests in the sourcing area have a management plan that contributes to the recovery of woodland caribou critical habitat, as identified in the Federal Recovery Strategy. The management plan identifies and implements</p> <p>a) Best Management Practices(BMPs)that reduce disturbance to and restore critical habitat including, but not limited to:</p> <ul style="list-style-type: none"> <li>• access management(e.g. road decommissioning, integrated access plans, restoration of linear features);<b>OR</b></li> <li>• aggregate harvesting(i.e. harvest scheduling to minimize disturbance footprint)</li> </ul>	
3.2 HCV 2: Landscape-level ecosystems and mosaics	2
<p><b>Control Measure #2 (Mandatory)</b> Forest operations do not reduce an IFL below 50,000 ha, <b>AND</b> all meet applicable options below:</p> <p>a) For an IFL between 50,000 and 62,500 ha, cumulative impacts forest operations do not affect more than 10% of the IFL.</p> <p>b) For an IFL between 62,501 and 75,000 ha, cumulative impacts forest operations do not affect more than 20% of the IFL.</p> <p>c) For an IFL between 75,001 and 200,000 ha, cumulative impacts forest operations do not affect more than 30 % of the IFL.</p> <p>d) For an IFL between 200,001 and 500,000 ha, cumulative impacts forest operations do not affect more than 35% of the IFL.</p> <p>e) For an IFL larger than 500,001 ha, cumulative impacts forest operations do not affect more than 45% of the IFL.</p>	

**Technical Experts Used In the Development of Control Measure**

Name	License/Registration#	Qualification	Scope of Service
Kevin Gillis	SK ASFP Registration #087 RPF	Member of the FSC Case Studies of the Intact Forest Landscape Determination in Canada	High Conservation Value#2 Landscape level ecosystems and mosaics

**Stakeholder Input Process**

All stakeholder consultation, public advisory group sessions (PAG) and contacts are maintained by Mistik Management for the Mistik FMA and L&M FMA, while Sakaw Askiy Management maintains this information for the Prince Albert FMA. Carrier Forest Products holds public information session to engage with First Nation, Metis, local communities and stakeholders for the Northwest Timber Supply area. Although most concerns can be addressed by directly contacting the suppliers or the FMA management group, MLMP welcomes questions or concerns regarding this due diligence system (DDS). A personal, business, or legal dispute requiring confidentiality will not be considered under this process. Stakeholders wishing to submit a complaint must do so in writing with sufficient evidence to support the concern. The complaint will be logged with the management systems coordinator, reviewed with the relevant manager and follow-up information will be provided to the complainant.

Concerns related to harvesting practices and forestry operating plans on the

- Mistik Forest Management Area or the L&M Forest Management Area should be directed to Mistik Management Inc.
- Prince Albert Forest Management Area (PA FMA) should be directed to Sakaw Askiy Management Inc.
- NWTSL should be directed to Carrier Forest Products.

**Complaints**

Questions or comments specific to the MLMP controlled wood certification should be sent to:

Meadow Lake Mechanical Pulp  
 Attention: Management Systems Coordinator  
 Box 9100, Meadow Lake, Saskatchewan S9X1V7  
 Email: [info@meadowlakepulp.com](mailto:info@meadowlakepulp.com)

**Complaint Process**

1. The complaint must be received in writing. A complaint must include the name and contact information of the complainant, a description of the issue, and supporting evidence.
2. Within two weeks, the management systems coordinator or designate will provide the initial response with a 'Public Fibre Complaints process' to the complainant by mail or email.
3. Immediately, the MSC or designate will conduct a preliminary assessment to determine whether evidence provided in complaint is or is not substantial. This may include dialogue with complainant in coordination with Mistik Management, Sakaw Askiy or softwood chip supplier.
4. If *complaint is assessed substantial*, aim for resolution before future actions are taken.
  - Within two weeks of receiving substantial complaint, forward the complaint to the certification body and relevant FSC National office for the supply area.

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- a) Provide information to certification body on the actions taken to resolve the complaint.
  - b) Under consultation with supplier, MLMP will use the precautionary approach towards the continued sourcing of the relevant fibre material while the complaint is pending.
  - c) Provide information to certification body on the precautionary approach to be used while the complaint is pending.
- 5) Within two months of receipt of substantial complaint, a process must be implemented to verify that that complaint is truly substantial (i.e.: field verification, desk verification).
- 6) If verified as substantial:
- a) Determine corrective action to be taken by suppliers and the means to enforce its implementation by a supplier if the complaint has been assessed and verified as substantial.
  - b) If a corrective action cannot be determined and/or enforced, the relevant material and/or supplier shall be excluded from the supply chain.
  - c) Verify whether the corrective action was taken by suppliers and if it was effective
  - d) If no corrective actions were taken, exclude the relevant material and supplier from the supply chain.
  - e) Inform the complainant, the certification body, and the relevant FSC National Office of the results of the complaint and any actions taken towards its resolution and for maintaining copies of relevant correspondence.
- 7) If non-substantial, resolve complaint.
- 8) Keep records and filing of all complaints received and actions taken.